

**RAILWAY CLAIMS TRIBUNAL  
PRINCIPAL BENCH  
13/15, Mall Road, Delhi-54**

No. RCT/DLI/Admn.Policy /2019

Dated: 29.11.2020

**OFFICE ORDER**

**Sub: Guidelines for Administrative and Judicial Functioning of RCT Benches during COVID-19.**

**Ref.: This office letters of even no. dated 03.05.2020, 13.05.2020, 17.05.2020, 01.06.2020, 06.2020, 13.06.2020, 30.06.2020, 15.07.2020, 31.07.2020, 31.08.20, 30.09.20, 21.10.20 and 01.11.2020.**

In continuation to this office letters under reference, the instructions dated 31.10.2020 regarding judicial and administrative functioning of the RCT Benches shall remain in force upto 31.12.2020.

**1. Administrative functioning of the Bench:**

The Principal Bench will remain open and function as per the instructions issued by the Ministry of Home Affairs (MHA) vide order No. 40-3/2020-DM-I(A) dated 25.11.2020 revalidated by Ministry of Home Affairs order vide letter dated 27.10.2020 upto 30.11.2020, DoPT and Railway Board with regards to the administrative functioning of the Bench. All precautionary measures such as thermal screening and sanitization at the entry of the gate and guidelines regarding availability of sanitizers etc. for officers and staff while attending office are to be complied with. These instructions will remain in force upto 31.12.2020.

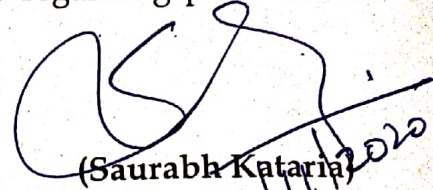
**2. Judicial functioning of the Bench:**

As per the order of the Hon'ble Chairman, the Bench shall follow the order of the Hon'ble High Court in which the bench is located for its judicial functioning. Hon'ble High Court of Delhi vide its order dated 18.11.2020 has further extended the suspension of the physical court proceedings in subordinate courts upto 16.01.2021. The Hon'ble High Court vide its order dated 17.11.2020 have also modified its order dated 15.08.2020 to the extent that if an advocate/litigants stays away from virtual proceeding after being intimated that a case would be taken up on a particular date, it be left to discretion of the concern court to proceed further in the matter, depending on the urgency and/or other attending circumstances.

functioning of the bench will be held virtually through video conferencing is extended upto 21.01.2021. Accordingly, the virtual court in Delhi Bench will be held through video conferencing till 21.01.2021.

The instructions issued vide letter dated 11.06.2020 regarding preventive measure at work place may also be followed strictly.

This has the approval of Hon'ble Chairman.

  
(Saurabh Kataria)  
Additional Registrar  
19/11/2020

**Copy for information and necessary action.**

1. PS to Chairman, PS to Hon'ble Member (Tech.) Bench-I, Hon'ble Member (Tech.) Bench-II& Registrar for information of respective officer
2. PO, RCT/Delhi
3. AFA, RCT/Delhi
4. Court Master, RCT/Delhi
5. All staff RCT/Delhi
6. Bar Association RCT/Delhi
7. Notice Board