

..... Railway  
**LOCAL THROUGH**

**COMMERCIAL DEPARTMENT  
OVERCHARGE SHEET**

Com/O.7 (Revised)/S.N.-39 & 39(A)

For use – (1) In case of refund by Traffic Authorities through pay order. (2) When overcharges are allowed after delivery of the consignment has been given. (3) Clearance of Station outstandings.

Overcharge taken credit for in P.F.....20..... Station (Where overcharge lies)  
InvoiceNo.....ParcelWayBill/R.R.No.....Date.....20.....from.....station  
(NumericalCodeNo.....)on.....Railwayto.....station(NumericalCodeNo.....)on.....  
.....Rly.Via.....Junctions.Consignor.....Consignee.....accounted for in  
P.E.....20.....Freight actually Collected Rs.....P.....and remitted under C/R Note  
.....of .....claim for refund made on .....20.....

No of Packages	Description	Wagon		Risk	Weight		Home Rly.		Rly.			Rly.			Total		Cause of Overcharge	
		No.	CC.		Q.	Kg	Class	Rate		Cl ass	Rate		Cl ass	Rate		Paid		To Pay
								Rs	P.		Rs.	P.		Rs	P.			

Total Charge

Total should be

DIFFERENCE

For Accounts use only

Certified for Rs..... Receiving /Forwarding Station Master .....

Due by..... For Chief Commercial Supdt.

.....Rly.....Rs. Station Stamp

.....Rly.....Rs. ....20.....

.....Rly.....Rs. ....Divl./District Traffic Superintendent

Total Rs..... Receipt ( to be used when overcharge is refunded to party).

For Financial Adviser and Chief Account Officer..... Date.....200

Office Stamp..... Date.....200...

**CAUSE OF OVERCHARGE**

**Details of Re-weighment on weighing machine or beam scale**

No of Packages	Description	Weight	
		Qtl.	Kgs.
	Total		

Separate weight must be shown for separate description.

**Details of Re-weighment on weighbridge**

Wagon No.	Gross			Tare			Net		
	Tonnes	Q.	Kgs.	Tonnes	Q.	Kgs.	Tonnes	Q.	Kgs.

Details of Reweighment, if any to be shown above.

If another invoice P.W.B. is issued in supersession of the above, fill in the following particulars:-

Invoice No.....P.W.B./R.RNo..... date.....200..... from.....  
 Station(Numerical Code No.).....)Via.....Junction accounted for in  
 P.E.....200.....