



सत्यमेव जयते

रेल दावा अधिकरण बेंगलूर पीठ

**RAILWAY CLAIMS TRIBUNAL  
BANGALORE BENCH**

Telefax : 080-22261395  
Ph. : 080-22260374

**Cantonment Railway Station  
First Floor  
BANGALORE - 560 046.**

No. : B/RCT/NG/DEO/2019

Dated .....15.10.2019.....

NOTIFICATION

Sub: Engagement of Data Entry Operator (DEO) on Contractual/Outsourcing basis in Railway Claims Tribunal, Bangalore Bench.

Ref: (1) Railway Board's letter No. 2016/TC (RCT)/6-2/LIMBS dated 26.03.2019.

(2) Principal Bench, RCT/DLI letters No.

(i) RCT/DLI/Admn. Policy/2015 dated 15.04.2019, 22.04.2019 and 14.05.2019.

(ii) RCT/DLI/SBC/2016 dated 15.07.2019.

(iii) RCT/DLI/SBC/2013 dated 23.09.2019.

Applications are invited from interested candidates for selection to 1 post of Data Entry Operator (DEO) through walk-in-interview on the following terms and conditions:-

1. The candidate must be a graduate with basic knowledge of English language and computers / IT applications.
2. Salary: The salary will be paid @ Rs.25,000/- per month per person to the outsourced Skilled / Graduate worker. Total salary to be paid to a DEO will be as per his actual attendance in RCT. If the person engaged/hired remains absent, pro rate deduction will be made from the amount payable to him/her. The amount of deduction will be worked out on the basis of 1/30<sup>th</sup> of the lump sum amount per day of absence.
3. Age: Candidates with minimum age of 22 years and maximum age of 35 will be considered.
4. The working hours of DEOs will be 8 hours per day from 9:30 hrs to 18:00 hrs with half an hour lunch break from 13.30 to 14.00 Hrs on all working days.
5. Since RCT is a judicial organization, it is made clear to candidates that any leak of confidential information may lead to legal action including prosecution against them.
6. The engagement will be for a period of 11 months and can be renewed with a break.
7. By giving one month's prior notice either party can terminate this contractual engagement.

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8. Engagement of DEO's under the scheme will not constitute any offer of appointment in RCT or Railways.

9. Recovery will be made from the monthly wages of the candidate for any wilful damage/loss to equipment or property that may be caused by the persons engaged.

10. Engagement, performance and continuance of the contractual DEOs shall be monitored by the Principal Bench of RCT, Delhi.

Method of selection:-

The applicants whose applications are in order shall be considered for calling for walk-in-interview / suitability (Candidates called for walk-in-interview will have to appear for the same at their own cost).

The candidates who are eligible and willing to apply to the above said post should submit the application in the prescribed format annexed to this notification along with the relevant information and self-attested documents/certificates as stated therein.

Last date for submission of application:-

Applications along with the relevant self-attested documents should reach the Additional Registrar, Railway Claims Tribunal, Bangalore Bench, Bangalore before 17.00 hrs of 31.12.2019. Applications received after the last date fixed, will not be considered. The cover containing the application shall be super scribed as:

"Application for the post of Data Entry Operator".

*Ahs*  
15/10/19

(Akshay. V. Bharadwaj, IRAS)  
Additional Registrar,  
Railway Claims Tribunal,  
Bangalore Bench.

Copy to:

- 1.) PCPO/SWR/UBL
- 2.) Sr.DPO/SBC
- 3.) Dy.CPO/CN/BNC

} for kind information.

APPLICATION FOR THE POST OF DATA ENTRY OPERATOR ON CONTRACTUAL /  
OUTSOURCING BASIS IN RAILWAY CLAIMS TRIBUNAL, BANGALORE BENCH,  
BANGALORE

To

The Additional Registrar,  
Railway Claims Tribunal,  
Bangalore Bench.

AFFIX RECENT  
PASSPORT SIZE  
PHOTO  
(With Signature  
partially over the  
photograph &  
continuing over the  
sheet)

1	Name of the applicant (in block letters as in SSLC or equivalent certificate)	
2	Name of his / her father / husband /guardian	
3	Gender	
4	Date of Birth (as mentioned in the SSLC or equivalent certificate)	
5	Age (in years)	
6	Permanent postal address	
7	Present postal address, if any	
8	Telephone (Landline with STD Code)	
9	Mobile No.	
10	Email	
11	Educational Qualification	
12	Additional qualification	
13	Experience	
14	Any other information / details	

I do hereby solemnly and sincerely affirm that the statement made and the information furnished above are true to the best of my knowledge. Should it however be found that any information furnished herein is untrue in material particulars, I realize that my candidature to the post of Data Entry Operator shall be cancelled.

PLACE:  
DATE :

SIGNATURE OF THE APPLICANT